



AMERICAN EMBASSY

877 Pretorius Street

Pretoria

0002

REQUEST FOR QUOTATION

Procurement Agent: Teboho Mokoena

Tel: 012 431 4253

Fax: 012 342 2190

Issued Date: 09/02/15

Closing Date: 02/16/2015 – 12h00

Ref: PR4019763 – Seal Atrium Glass Roof/Skylight

Site meeting: 12 February 2015 @ 10:00am

Contact person: Nic Kuhn – 079 111 4386

The American Embassy hereby requests a quotation on the goods and/or services listed hereunder. Please furnish all information as requested and return your quotation on the date stipulated. Late and incomplete quotations may invalidate the quotation submitted.

DESCRIPTION	QUANTITY
Glass Roof/Skylight – The existing skylight needs to be properly Removed and Sealed with high quality heavy duty structural silicon to all joints. Size: 11.10m x 9.60m	1

NB:

All quotations must be submitted to this email: mokoena@state.gov and kriekjx@state.gov

General Conditions of Quotation:

1. All purchases will be made through an official order form. Therefore no goods must be delivered or services rendered before an official order has been issued and accepted by the successful Supplier/Vendor.
2. The proposer certifies that the information supplied is correct & that all the required information has been furnished.
3. All prices submitted must be firm. "Firm" prices are deemed to be fixed prices, which are only subject to the following statutory changes, namely VAT and any levy related to customs and excise.
4. The RFQ does not commit the American Embassy to make any award. The Embassy may cancel this RFQ or any part of it.
5. You are also cautioned against any collusion with other offerors with regard to price quotations to be submitted.
6. Interested parties must accept our 30 days payment terms.
7. **All Enquiries with regard to this Requisition must be directed to the relevant Procurement Agent.**

For Queries:

Teboho Mokoena

012 431 4253

NB: Quotation must be sent to mokoenat@state.gov no later than the closing date.